



ICAR-Indian Grassland and Fodder Research Institute

भारतीय चरागाह एवं चारा अनुसंधान संस्थान

Jhansi – 284 003 (U.P.)

झाँसी – 284 003 (उ.प्र.)

Phone No. 0510-2730908

GST No.09AAAAI1830P5ZD

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e.F.No.3-4/Str.Pur./Agri.Job Works Contract/2022-23/1(Computer No.223990)

Dated: 09.06.2026

Registered/e-mail: pathakmanoj623@gmail.com

To,

**M/s Manoj Kumar Pathak,
Siddeshwar Peeth, Gwalior Road, Jhansi-284002 (UP)**

Sub.: Work Order for supply of farm labours for the month of June-2026-reg.

Ref.: GeM Contract No. GEMC-511687719264877 dated 31.01.2024 & GeM Sanction No. 511687719264877 dated 31.01.2024 and Institute Sanction Order for purchase through GeM No. 3-4/Str.Pur./Agri.Job.Work Contract/2022-23 dated 31.01.2024 (GeM Bid No. GEM/2023/B/3750640 dated 08.08.2023-Annual Job/Work contract for supplying Farm Labour (Agricultural Activities—for research area 214.45 hectare (approx.) Through Manpower Outsourcing Service.(Vide Extension Office Order F.No.3-4/str.pur./Agri.Job WorksContract/2022-23 dtd. 31.05.2026)

Sir,

It is to inform you that on the basis of recommendation of Farm Advisory & Farm produce Disposal committee, the Director, IGFRI, Jhansi has been pleased to accord approval of supply of farm labour for various Agricultural Activities – for research area 214.45 hectare(approx.) through Manpower outsourcing service i.e. Allied Service-Agricultural Activities, Animal management Activities and support Activities for the month of **June-2026** under Annual Job Work Contract for the different divisions/PCFC/Sections/Unit/Farm/Misc. Projects (**Attached as Annexure-I- for S.N.. 1 to 18 for supply of farm labours**).

Hence, you are hereby informed to provide manpower for the completion of attached job work in different division/section/unit. The list of manpower deployed in the Institute for different division/section/labs/Farm may also be provided. After completion of the work, all the bills along with attendance / presence of contract persons and their verification payment details of contract persons through which payment has been credited in their bank account and EPF/ESI deposition Challan may be submitted to **CAO/HOO Section, IGFRI, Jhansi** for processing the payment.

This issued with the approval of the Director, ICAR-IGFRI, Jhansi.

Encl: As above (works list enclosed (Annexure-I for S. No. 1 to 18).

Yours faithfully,

**Sr. Administrative Officer
ICAR-IGFRI, Jhansi**

Distributions:

1. All Concerned Divisions/Sections/PC(FC)/PIs/Unit In-charges, IGFRI, Jhansi
2. Chief Administrative Officer & Head of Office for information please
3. Comptroller/ Sr. AO/ Sr. F&AO/ AAO (B&C), IGFRI, Jhansi.
4. AAO (Str.Pur.)- for information and necessary action for payment process accordingly pl.
5. Shri Avinash Chandra, Farm Manager & Member Secretary through Chairman, FA&FPDPFC IGFRI, Jhansi (Ref.: as received duly approved by the C/A on 01.06.2026 on the body of duly signed proceeding dt. 01.06.2026 by FA&FPDPFC) for propose the job contract work for the month of **June-2026** for supply of farm labour (Annexure-I - work list S.No. 1 to 18).
6. Dr. R.V.Kumar, Pr. Sci. & Vigilance Officer, IGFRI, Jhansi
7. I/C AKMU for uploading on Institute website please.
8. Concerned file

Annexure-I (Supply of Farm Labour-M/o June-2026)

Sr. No.	Division/ Unit	Fund source/division/ unit	Job/Work description	Labour category	Qty number	Number of days	Total job work days
1	CP	Institute Fund /HD/CP	Field preparation, threshing, and fertilizer application in crops, weed management in cactus field, fodder cutting (green), loading of fodder, help in data recording, soil sampling, road & bund cleaning in CP farm, IFS, TD block and managements of experiments, cactus etc	Unskilled	15	26	390
			Cleaning of roads and TD block fields	Unskilled	1	26	26
			Vermicompost & Azolla unit	Semi skilled	1	26	26
			Data recording of agrometeorology and other projects work	Semi skilled	1	26	26
2	GSM	Institute fund/HD/GSM	Tree and grass nursery preparation, life saving irrigation , FYM application, Moringa and TD block maintenance, security of farm	Unskilled	12	26	312
			Seed pelleting, Drone flying and sowing	Skilled	1	26	26
3	FMPHT	Institute Fund /FMOU	Tractor Drivers to operate 15 tractors/4 Reaper binder for rounting work of the institute to completed different farm work i.e. ploughing sowing Harvesting Threshing etc.	Skilled	13	26	338
			Repair & Maintenance of farm machinery, tractors etc.	Skilled	2	26	52
			Workshop mechanic for welding and black smithy related works.	Skilled	1	26	26
		Institute Fund /HD/FMPHT	Lab/office assistance, Assistance in field /lab data recording and all other related works, handling, repair and maintenance of machineries and other related works	Semi-Skilled	1	21	21
			Cleaning of office/ lab, Hedge and Lawn maintenance, Maintenance and related activities, Message/peon/assistant	Unskilled	1	26	26
4	PAR	Institute Fund /PAR	Hand milking (morning & evening), milk packaging, counting& recording, bull handling & semen collection etc	Semi-skilled	7	26	182
			Care and management of large and small animals which includes dung removing, shed cleaning/ , grazing and fodder conservation (silage and hay making) and all other related works including security	Unskilled	17	26	442
			Assistance in sale of milk in the counter, Proper storage of unsold milk etc.	Unskilled	1	26	26
5	Farm section	Institute Fund /farm section	Field preparation, cleaning of roads, channels & store to stock fertilizer and other field related works.	Unskilled	6	26	156
Other/externally funded projects							
6	PCFC	AICRP-FC Coordinator	Maintenance of germplasm, crossing and pollination programme Cultivation work viz., weeding irrigation, fertilizer application, Herbicide spray, harvesting, weighing and other farming related work	Unskilled	6	26	156
7	*PAR	Dr. B.P. Kushwaha, PI Net work project on Bhadawari Project (Project code 1452)	Hand milking (morning & evening), milk packaging, counting& recording, bull handling & semen collection etc.	Semi Skilled	3	26	78
			Care and management of large and small animals which includes dung removing, shed cleaning, grazing and fodder conservation (silage and hay making) and all other related works including security.	Unskilled	8	26	208

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8	*PAR	Dr. Pooja Tamboli, PI-AICRP on Bundelkhandi Goats (Project code 1010260)	Data recording on body weight, morphology, and milk yield etc. treatment of animal, vaccination of animal in the field. Lab work and data entry.	Semi Skilled	1	26	26
			Field data collection, compilation, vaccination etc	Unskilled	7	26	182
9	*Seed Tech	MSP Project - 1009089	Watch and Ward (Day-night), weeding, hoeing and planting of grasses nursery, Uprooting of napier root slips, seed processing work, field preparation for kharif sowing removing of shrubs from field and general work, berseem harvesting and threshing etc.	Unskilled	32	26	832
			Tractor driver for field preparation and trolley operation etc.	Skilled	2	26	52
		AICRP on seed (Crops) Project - 1008016	Work related to seed processing unit operation, seed processing, seed store maintenance, stock maintenance	Skilled	2	26	52
10	*FMPHT	Dr. P.k. Pathak, PI FIM project	Data collection, experimentation and help in villages & Field / Lab under externally funded FIM Project	Skilled	2	26	52
11	*Fly ash Project	Dr Avijit Ghosh, PI, Project code- 1012963	Sowing of Annual crops, FYM application, General Maintenance	Unskilled	3	26	78
12	*NASF Project	Dr Avijit Ghosh, PI, Project Code- 1015086	Assistance in lab work	Semi-skilled	1	26	26
13	*Genome Editing Project	Dr. Parichita Priyadarshini, PI Project Code- 1015164	Assistance in conducting field and pot experiments, assistance in lab work, data collection	Semi-skilled	1	26	26
14	*Reliance Project	Dr. Shahid Ahmed, PI	Assistance in conducting of field experiments and data collection, crossing and pollination, forage sample collection and analysis in laboratory, assistance in biotechnology laboratory and PGR management	Skilled	4	26	104
			Assistance in conducting of field experiments and data collection, transplanting of grasses, crossing and pollination, forage sample collection and analysis in laboratory, seed collection in grasses, assistance in biotechnology laboratory and PGR management	Semi-skilled	20	26	520
			Field preparation, sowing, hoeing, weeding, cleaning, irrigation and maintenance of grasses in field, TD block and net house	Un-skilled	45	26	1170
15	*NASF Project	Dr. Bishwa Bhaskar Choudhary, PI	data entry and support in project activities	Un-skilled	1	24	24
16	*NASF Project	Dr. Shashikumara P, Project No. 2526122	Sowing, seed packing, data collection in field and support in lab activities	Semi-skilled	1	26	26
17	*UPCAR -IFS (Agra)	Dr. Gaurendra Gupta, PI Project Code- 2526125	Development & Maintenance of the IFS nursery and other agricultural work etc	Semi-skilled	1	26	26
				Un-skilled	1	26	26
18	*ICAR-Corpus Fund	Dr. Shashikumara P, Project No. 2526122	Crop harvesting, threshing, data collection in field.	Un-skilled	1	26	26

Note :- *Sanctioned with the condition that the PI will be responsible for arranging payment, If fund is not received in the Project.
 **Office should verify/ insure about the category of workers as per the gazette notification etc.

